

Council has resolved on 4 August 2018 that the Terms of Reference of the Continuing Professional Development Committee are as follows:

Law Society of Tasmania Continuing Professional Development (CPD) Committee Terms of Reference	Version: 2 Date of issue: 4 August 2018
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Terms of Reference

A. The role of the CPD Committee is to:

1. Biannually review the regulatory aspects of the mandatory CPD scheme (including policy, practice guidelines and law reform; giving consideration to national and international developments as appropriate); and make recommendations to the Law Society as required.
2. Consider and determine, on an ad hoc basis, complex applications for exemption and enquiries referred to it by the Law Society.
3. Actively promote the CPD scheme and program.
4. Monitor participation and compliance amongst practitioners (review at biannual meetings).
5. Monitor and advise the Law Society as appropriate on the effectiveness of the CPD program, and more specifically matters relating to:
 - Operations
 - Structure
 - Content (including range of subject matters / choice of CPD activities)
 - Delivery
 - Affordability
 - Relevanceto ensure it adequately meets the CPD needs of practitioners.
Formal reviews to be conducted at the biannual meetings as appropriate.

B. The following require approval of Council:

1. Appointment of Committee members (proposed new members must complete an Expression of Interest Form and must be recommended by the Committee to Council for approval).
2. Changes in policy affecting the CPD program.
3. Changes to the Law Society Practice Guideline No. 4 (mandatory CPD scheme).

C. Appointment of members will take into account the desirability of achieving diversity in practice type and geographical location through representation from practitioners working in (but not limited to):

1. Private Practice
2. Public Practice (e.g. LAC, DPP)
3. Urban areas
4. Rural/remote areas
5. Civil

6. Criminal
7. Commercial

D. The CPD Committee is bound by the Committees Charter in relation to all other aspects of its functions (e.g. quorum requirements, confidentiality and so on).