

Legal Secretary

We are looking to appoint an experienced legal secretary to support our Estate & Trust Administration Team, including direct support to Director, Kate Moss, on a full time basis.

This role is suited to a person who has a strong sense of initiative, and personal accountability. Attention to detail and high level organisational skills are essential to ensure that, as a team, we are able to provide exceptional service to our clients.

Please contact Rebecca Wilson-Roberts,
Manager, on **6223 8899**
or rebecca.wilson-roberts@pwl.com.au
to enquire about, or apply for this position
by 16 August 2019



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and solutions.**

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